

City of Westminster
Schedule of Fees and Charges Effective January 1, 2009
(Please refer to Ordinance Nos. 795 and 798 for further information)

Chapter	Section	Fees and Charges Effective January 1, 2009	Explanation and Commentary
14 - Elections	14-2 - Filing Fees	\$25	14-2 does not have an exception to waive the filing fee due to indigency. The City Attorney advises that a Supreme Court decision requires that if a fee is to be collected then an indigency exception must be provided. Section 5-401 of the State Election Code provides a waiver process for the City to use.
78 - Fire Prevention	78-5 - Permit Fees	\$0	
80 - Fishing	80-1 - Raw Reservoir	\$0	At present, fishing is not allowed at Raw Reservoir.
83 -Floodplain	83-26 - Administrative Fees	actual costs	Actual costs determined by Director of Public Works.
90 - Junkyards	90-5 - Permit Fee	\$0	Chapter 90 was rescinded. Junkyards are regulated in Chapter 164-151.
94 - Licenses	94-8 - Circus Parades	\$100	
	94-9 - Circuses	\$100	1st performance of circus
	Entertainment	\$100	Additional performance
		\$100	1st performance of sideshow
		\$100	Additional performance
		\$100	Other exhibitions
		\$100	At discretion of Legislative body
	94-10 - Distribution of Handbills	\$25	Law changed from annual fee to per distribution fee.

	94-11 - Peddling and Soliciting	\$100	Section 94-5 of City Code amended to follow fiscal year and eliminate the pro-rating of fees.
109 - Picketing and Parades	109-2 - Permit Required	\$0	
	109-10 - Procedure for Requesting Permit	\$0	Actual costs determined by City Clerk.
119 - Property Maintenance	119-18 - Fees	actual costs	Actual costs determined by Code Official.
124 - Sewers and Sewage	124-3.1 - Application for Service	\$50	Charge for establishing new sewer service.
	Good Cause Waivers	\$350 \$600	<5 acres, plus reimbursement of legal costs. >5 acres, plus reimbursement of legal costs.
	124-12D - Industrial Waste Permit	\$500	Staff time and expense to process permit
	124-23 - Extension of Service	\$1,000 \$2,000	County; review and approval of construction drawings. City; review and approval of construction drawings.
	124-24A & B - Basic Schedule of Fees and Charges	\$5,496	Fee for new house. Attachment 1 contains a complete schedule of charges effective January 1, 2009.
	124-26B - Avondale Sewer Service Area	\$1,200 \$1,200 \$600 \$600	Per acre - industrial Per acre - commercial Per acre - residential Per acre - agricultural
	124-27B - Air Business Center Drainage Area	\$1,400 \$1,100 \$750	Per acre - industrial Per acre - commercial Per acre - residential

130 - Solid Waste	124-28A	\$550	Per acre - agricultural
	Connection Charges	\$1,500	Minimum or actual cost, whichever is greater. Rebill all costs >\$1,500.
	124-29 Sewer Charges	Current Schedule	New utility rate study proposes increases. No planned hearings or legislative action until 2009.
	124-30 Additional Charges		
	124-30A - Pre-treatment	actual costs	Actual costs determined by Director of Public Works.
	124-30B - Monitoring	actual costs	Actual costs determined by Director of Public Works.
	124-30C - Discharge	actual costs	Actual costs determined by Director of Public Works.
	124-30D - Applications	\$50	
	124-30E - Appeals	\$50	
	124-30F - Surcharge	\$330	BOD5 > 220mg/l; per thousand pounds over limit
		\$330	TKN > 20mg/l; per thousand pounds over limit
		\$330	TSS > 250mg/l; per thousand pounds over limit
		\$330	TP > 5mg/l; per thousand pounds over limit
	124-30G - Other fees	actual costs	Actual costs determined by Director of Public Works.
	130-4C - Permit	\$200	Annual charge.
	130-7A - Bulk Pick-Up	No Charge	< 3 residential units.
		No Service Provided by City	> 4 residential units, mixed business-residential units, businesses, institutions and related uses as identified in City law.
	Eviction and Other Bulk Collection Service		
	Entitled	\$150	Normal pickup day for location
		\$300	Other than normal pickup day for location
		\$450	Overtime (\$300 x 1.5)

	Non-Entitled	\$300	Normal pickup day for location
		\$500	Other than normal pickup day for location
		\$750	Overtime (\$500 x 1.5)
133 - Special Capital Benefit Assessment	133-3A & B - Schedule of SCBA charges	\$3,840	Fee for new house. Attachment 1 contains a complete schedule of charges effective January 1, 2009.
136 - Stormwater Management	136-17 - Fees	\$0	Review and inspections completed by County for City.
139 - Streets and Sidewalks	139-5A - Use	\$50	Sidewalk Use Permits (i.e. sandwich board signs).
	139 - 14 - Street Closing	\$250	Fee to cover processing costs for City.
	139 - 21 - Permit	\$50	Consistent with Sign Permit.
	139-23 - Awnings	\$50	Consistent with Sign Permit.
	139-25 - Permit	\$500	Utility Permit to open street and install utilities.
145 - Taxicabs	139-29 - Underground Facilities	\$35	First Marking (Miss Utility)
		\$15	Second Marking (Miss Utility)
	145-5A - Fee/Term	\$50	For each vehicle.
	145-7A - Transferability	\$50	For each vehicle.
	145-9A - Taxi stands	\$250	Per space.
	145-15C - Issuance	\$50	Per license.
	145-23A - Fares and Rates	\$5	Flat fare for trips from 7:00 a.m. to 10:00 p.m.
		\$10	Surcharge to trips prior to 7:00 a.m. and after 10:00 p.m. to be added to base fare
		\$5	Charge for intra-city portion of trip outside the City
	145-25 - Impoundment	\$100/Actual	Service charge of \$100, plus actual storage cost.

148 - Trees	148-12B Tree Topping	\$25	Per tree for City tree topping permit.
155 - Vehicles and Traffic	155-30B - Parking Permit Fees		Parking permit fees were not changed. Any increase subject to a separate study and legislative action.
	Permit Parking Lots		
	Longwell Annex Lot	\$0	Per month.
	Lower Conaway Lot	\$25	Per month.
	Upper Conaway Lot	\$20	Per month.
	Chapel Lot	\$20	Per month.
	North Longwell Lot	\$25	Per month.
	Bauerlein Lot	\$20	Per month.
	Parking Structures		
	Longwell	\$30	Per month.
	Westminster Square	\$30	Per month.
	155-31B - Establishment of Zone and Charges		Parking meter charges were not changed. Any increase subject to separate stud and legislative action.
	All parking meters on lots and streets	\$0.50	Per hour.
	155-38B - Overtime Parking	\$15	Progressive system of fines; warning, \$15, \$25 & \$50
160 - Water	160-2 - Metered Service	Current Schedule	New utility rate study proposes increases. No planned hearings or legislative action until 2009.
	160-3A - Fire Protection		
	3/4 inch connection	\$150	
	1 inch connection	\$200	
	2 inch connection	\$250	

4 inch connection	\$600	
6 inch connection	\$1,000	
8 inch connection	\$1,200	
10 inch connection	\$1,600	
Each fire hydrant	\$200	Per each private fire hydrant.
Per inch of inside diameter	\$400	Right to connect charge.
160-4 - Flat-Rate Service and Tank Truck Sales	Rates as established under Section 160-2	
160-6A - Application for Service	\$50	Charge for establishing new water service.
Good Cause Waivers	\$350 \$600	<5 acres, plus reimbursement of legal costs. >5 acres, plus reimbursement of legal costs.
160-7A - Service Connections		
3/4 inch service	\$800	Charge listed is minimum. All costs above the minimum will be rebilled. Water meter charge is in addition to connection charge.
1 inch service	\$850	
1 1/2 inch service	\$900	
2 inch service	\$950	
2 1/2 inch service	\$1,000	
3 inch service	\$1,050	Actual cost as determined by Director of Public Works.
> 3 inch service	Actual cost	
Owner installed	\$0	
160-8A & B - Special Water Benefit Assessment Charges	\$5,244	Fee for new house. Attachment 1 contains a complete schedule of charges effective January 1, 2009.
160-9A - Double Special Benefit Charges	Double Charge	Project paid off. Fee no longer charged.

164 - Zoning and Subdivision of Land	160-10 - Main Extensions	\$1,000 \$2,000	County; review and approval of constructions drawings. City; review and approval of construction drawings.
	160-11A - Meters		
	3/4 inch	\$300	
	1 inch	\$355	
	1 1/2 inch	\$600	
	2 inch	\$700	
	> 2 inch	Actual Cost	Actual cost as determined by Director of Public Works.
	Meter Testing Fee	\$100	
	160-12C	\$0	Vacancy
	Discontinuance of Service	\$100 \$300/\$500	Non-payment ("turn-on charge") All others - \$300 for initial occasion and \$500 for repeat occasions.
	160-14 Allocation Policy	\$250	Application fee for water allocation.
	164-45.21D(3) Criteria for Approval	\$2,500	Per space; payment in lieu of required parking for shortages
	164-82B Open Space	\$2,500	Per acre; payment in lieu of required open space
	164-93B Open Space	\$2,500	Per acre; payment in lieu of required open space
	164-111C - General Provisions and Requirements	\$2,500 \$56.79 + CPI	Per space; payment in lieu of in C-B Zone 1997 charge of \$41.66 is base year. Increase based on CPI.
	164-111D - General Provisions and Requirements	\$2,500 \$56.79 + CPI	Per space; payment in lieu of in Downtown Parking Area. 2004 charge of \$47.22 is base year. Increase based on CPI.
	164-123C - Sign Permits	\$50 \$150	< 64 sf/< 20 feet high. > 64 sf/> 20 feet high.

164-151A - Junkyards	\$250	Chapter 90 was rescinded; regulation of junkyards to be in accordance with 164-151.
164-157A - Zoning Certificate	\$200	Per permit; charged when water, sewer or special capital benefit assessments or water and/or sewer connection charges are billed. Fees would also apply to projects in the County when water and/or sewer benefit assessment charges or water and/or sewer connection charges are billed.
164-158.1C - Administrative Adjustments	\$400	Application fee for Administrative Adjustment.
164-174 - Filing Fees		
Special Exceptions		
Day-Care	\$300	
Owner-Occupied	\$300	
All Others	\$1,500	plus City legal fees and court reporter.
Variances		
Owner-Occupied	\$200	
All Others	\$1,000	plus City legal fees and court reporter.
Appeals	\$600	plus City legal fees and court reporter.
164-179B - Filing Fees		
Text Amendment	\$1,500	
Local Map Amendment	\$1,600	<25 acres.
	\$1,600	>25 acres plus \$100 for each acre over 25.
	\$0	Historic District Zone.

	164-192 - Application for Approval	\$200	Application fee for submission of plans, plats or construction drawings.
	164-203 - Fees		
	Application Fee	\$200	
	Concept Plan	\$500	
	Preliminary Plan	\$1,250	Minimum, plus \$50 per lot.
	Development Plan	\$1,250	Minimum, plus \$50 per lot.
	Final Plat	\$1,000	Minimum, plus \$50 per lot.
	164-213 - Fees		
	Minor Site Plan	\$1,000	Minimum, plus \$200 for each acre >5.
	Major Site Plan	\$1,500	Minimum, plus \$250 for each acre >5.
	Development Plan	\$1,250	Minimum, plus \$50 per lot.
Miscellaneous			
Finance	Bad Check Fee	\$50	
	Release of Lien	\$50	
Planning, Zoning and Development	Annexation Fee	\$2,500 \$5,000	< 5 acres; plus reimbursement of legal costs > 5 acres; plus reimbursement of legal costs
	Zoning Verification Letter	\$50	
	Electronic Data		
	Stored Drawings and Historic Maps	\$5 \$5	Blueline Copies Burn to CD/Email
	Plotted Maps	\$5 \$10 \$20	8.5" x 11" 11" x 17" 24" x 36"

Public Works		\$30	36" x 48"
		\$5/sf	Custom sizes
		\$20	Zoning Map (24" x 36")
	Custom Products	\$65/hour	Add \$5/sf for custom sized plotted maps
	Special Loan Programs	\$1,000	Application Fee
		\$1,000	Work Plan and Inspection Fee
	Construction Inspection	4.5%	4.5% of public works bond for construction inspection. Only bond for those facilities to be conveyed to City will be used in calculation.
	Standard Spec Book	\$35	\$40 if mailed.
	Standard Detail Sheet	\$0	Available online.
	Westminster Municipal Pool	\$7	At gate per person
Recreation		\$200	Family - City
		\$128	Individual - City
		\$260	Family - County
		\$146	Individual - County
	Westminster Family Center Enrollment Fees	\$50	Family
		\$25	Individual
		\$15	Youth
		\$10	Child supervision
	Westminster Family Center Monthly Membership Fees	\$50	Family
		\$25	Individual
		\$15	Youth
		\$10	Child supervision
	Westminster Family Center One-Time Guest Fee	\$7	Per person
		\$5	With a member
		\$3	Per child for Child Supervision

Westminster Family Center One Month Membership Fees	\$60 \$30 \$20 \$15	Family Individual Youth Child supervision
Avondale Run Ballfield	\$75	Permit required; \$75 permit fee plus \$75 refundable security deposit.
Belle Grove Square Park	\$75	Permit required; \$75 permit fee
Bishop's Garth Park	\$75	Permit required; \$75 permit fee
Charles Street Park	\$75	Permit required; \$75 permit fee plus refundable security deposit.
Community Building at the Pool	\$30	Permit required; \$30 per hour plus \$75 refundable security deposit.
Dutterer Family Park	\$75	Permit required; pavilion rental at \$75 for 4 hours plus \$75 refundable security deposit.
Green's Tot Lot	\$75	Permit required; \$75 permit fee.
Jaycee Park	\$75	Permit required; \$75 permit fee and \$75 refundable security deposit. \$25 per hour for ballfield lights.
King Park	\$75	Permit required; pavilion rental at \$75 for 4 hours plus \$75 refundable security deposit.
Locust Lane	\$75	Permit required; \$75 permit fee.
Longwell Municipal Center Gym Rental	\$30	Permit required; \$30 per hour for gym rental and \$20 per hour for room rental.

City Clerk	Uniontown Road Athletic Field	\$75	Permit required; \$75 permit fee.
	Westminster City Playground	\$75	Permit required; pavilion rental at \$75 for 4 hours and \$75 refundable security deposit.
	Westminster City Park Ballfields	\$75	Permit required; \$75 permit fee and \$75 refundable security deposit. \$25 per hour for ballfield lights.
	Library Park	\$75	Permit required; \$75 permit fee and \$75 refundable security deposit.
	Main Street Banners	\$150	Per banner for 2 week rental.
	Maryland Public Information Requests	<2 hours >2 hours Copy Costs	Free. Actual costs as determined by City Clerk. \$0.25 per page.
	Maryland Public Information Requests	<2 hours >2 hours Copy Costs	Free. Actual costs as determined by Police Chief. \$0.25 per page.
	Accident Report	\$5	
	Police Report (Initial)	\$5	
	Supplemental Pages	\$1	Each page
Police	Research Fee	\$15	\$10 deposit required; first hour free
	Photographs (standard)	\$2	Each
	Photographs (8"x10")	\$8	Each
	Audio Tapes (Cassette)	\$10	
	CDs	\$10	

	Video Tapes	\$25	
	Fingerprints	\$5	Per Card
	Child Prints	Free	
	Single Head Meter Bag	\$4	Per day
	Double Head Meter Bag	\$8	Per day
	"No Parking" Pedestal	\$5	Half Day
		\$10	Full Day